Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, September 9, 2026, 5PM
Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village VICE President Russell Baker called the regular meeting to order in open session at 6:00 PM. Board members present were Russell Baker, Mark Person, Dee Bornheimer, Karen James, Derrick Romig and Cheryl Rosemeyer. Jane DeStaercke was absent. Village Clerk/Treasurer Candice Grunseth, Village Public Works Director Dave Kroeplin, Police Chief Tom Tallier, and Zoning Inspector Jim Flood were present. Mandee Elliss from the Star News. Public: Representative Rob Summerfield, Darrell Romig, Fred Romig, Karen Cummings, Lynn & Jay Rosemeyer, Marilyn Newman, Bob Christensen (UDC Inspector), Steve Bornheimer.

Village Vice President Russell Baker led the Pledge of Allegiance.

Special Order of Business- Sarah Galster Liaison to FEMA for Flood Insurance and Ryan Jarvis, Water Management Engineer from the DNR presenting information on the Floodplain in the Village limits to the Village board. Ryan put the floodplain up on the tv screen for the Board and public to view. Ryan stated that the Village adopted an updated Floodplain ordinance in 2024. This ordinance directed the Village to permit any development in the Floodplain (Floodway and Flood Fringe). They stated that the main concern after making their Community Action Visit in June is with the Village Park area the rest of the Village was not in violation. He stated that the Village needs to work on getting things permitted that were built after January 5, 1989 or have some kind of analysis completed (hydraulic study). The Village needs to permit any new development as we are part of the NFIP (National Flood Insurance Program) and this is a requirement. If we do not follow the rules we could be referred to FEMA for the violations. Being a participant of NFIP allows homeowners to get Flood insurance for their new homes. The Village is also allowed Disaster assistance if in the NFIP program from FEMA. There were questions of why the changes to the map. It was stated that this program went into effect January 1989, but the maps were updated in 2024 but not with new Data. There were questions of the elevations on the mapping. There was a concern that there is no new data with the updated maps so are they really current?

The options for the Village: Fund a new study to REMAP the Village floodplain, drop out of NFIP, or try to show what was in the park pre-1989 and then do a hydraulic study/analysis of anything that wasn't. We would need stamped building documents or something similar, and pictures that show fence, playground, buildings pre 1989 so the Engineer then could do a justification report of why they are there. If the engineer does the justification and the DNR(Ryan approves) then the Zoning Inspector(Jim Flood) could go ahead and retroactively approve the permits. County Board Rep and Gilman Development Member Lynn Rosemeyer asked about a trail being established on the snowmobile trail around the park and DNR(Ryan) stated that if it stayed at grade there would be no analysis needed. Playground Committee Member and Lions Member Marilyn Newman asked about a new playground, and they stated if there is pictures from previous

playground in place to send those pics in but also if there is analysis being completed for other areas in the park the playground would be good to review as well. Trustee Cheryl Rosemeyer asked how long we have to get things completed and DNR (Sarah) stated that we have a year to follow up since the June 11 CAV meeting. She did state that as long as we keep them in the loop of what we are doing they would not be reporting the violations any further. They also stated that DOJ does not usually prosecute things to do with Floodplain violations. There were no other questions from the public or the Board at this time. Village Clerk/Treasurer Candice Grunseth thanked them for coming and explaining what is needed. She stated that the Village will work to find any paperwork there is and gather pictures as well and get them to them as soon as they can. She will also keep the Village Engineers from Morgan and Parmley in the loop as well.

Special Order of Business: Zech Gotham of Morgan and Parmley was present at the Village Board meeting to hear about the DNR floodplain concerns along with providing an update on the Facility Plan for the treatment plant. We are too late in the year to look to do something for 2027 for Clean Water Funds so we will have to resubmit the ITAs (Intent to Apply) for the following year. Zech stated that they can do the ITAs or Candice can but just to let him know. Village Clerk/Treasurer Candice stated that she will work on them on behalf of the Village. Zech said they will start working on the UV disinfection and then the Village needs to decide if they want to include any updates to the plant such as new doors, windows, ventilation etc. Candice also discussed reviewing the rates now, so Gilman Cheese is paying their portion of their phosphorus costs and then looking at another increase before the project is completed!

Immediate Public Concerns: Trustee Dee Bornheimer stated she had someone voice their concern on the handrails being loose on the bridge going into the park.

Trustee Derrick Romig made a motion to approve the following minutes, and Trustee Karen James seconded the motion: the Regular Board Minutes on August 12, 2026; Tree Board on August 24, 2026; and the Finance Committee on September 8, 2026. The motion carries all were in favor.

A motion by Trustee Cheryl Rosemeyer seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU, 32814-32822- & FORWARD 15925-15966, Vouchers V1854-V1892, Journal Entries JE-059-JE0596 and 2 Transfers along with WRS/WDC/TASC/EFTPS/DOR/XCEL, No RLF, RESTRICTED, or CDBG. The motion carries on a roll call vote of 6-0-1(DeStaercke absent).

Reports:
President Jane DeStaercke was absent due to a medical reason and there was no report.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review.

Treasurer's Report – There was a report in the board packet for the fund balances August 13, 2026 through September 8, 2026, for the pooled cash accounts at Forward and the other accounts for the Village. The Restricted Account breakout is included along with the CD report in the board packet as well. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's reports and Trustee Mark Person seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Village Board. He reported that he is completing the Crime Information Bureau Audit which is due every three years.

Public Works Director Dave Kroeplin had a written report for the Village Board. He noted the WRWA Expo and training on cross connections.

Village Clerk/Treasurer Candice Grunseth noted the 2026 budget is in the packet and reviewed the main line items with finance and anything expense over the 100% at this time.

Old Business: None

New Business:
A motion by Trustee Derrick Romig seconded by Trustee Mark Person to approve the Emergency Communications Contract for the siren. The motion carries on a roll call vote of 6-0-1(DeStaercke absent).

There is no update at this time for the campground bridge.

There was discussion of when to do the Fall Pickup/Clean up Day for the Village. The dates suggestions were Monday October 5th and Monday October 12. The Board suggested working with GFL and what worked best for them. This information will go out in the newsletter later this month.

Committee dates were set as follows:

Finance on October 12, 2026, at 3:00 PM
Improvements on October 7th, 2026, at 4:30 PM
There is nothing scheduled for Parks, Personnel, Public Safety, or RLF.

Agenda Items: Bridge update.

The meeting adjourned at 7:13 pm motion from Trustee Dee Bornheimer and seconded by Trustee Derrick Romig. Motion carried all in favor.

Candice Grunseth, WCMC
Village Clerk/Treasurer
Village of Gilman