Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, May 8, 2026, 6 PM
Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00 PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Mark Person, Dee Bornheimer, Karen James, Russell Baker and Derrick Romig. Village Clerk Candice Grunseth, Police Chief Tom Tallier, and Village Public Works Director Dave Kroeplin were present.

Village Trustee Derrick Romg led the Pledge of Allegiance.

Special Order of Business- None
Immediate Public Concerns: None

Village President Jane DeStaercke took up agenda item B. of New Business Assessor's Proposal as Heather Dums of Northwoods was present. The Finance Committee is recommending Heather Dums, Northwoods Assessment for the 2027 assessment of the Village. Trustee Russell Baker made a motion to approve Northwoods Assessment LCC for 2027 at a ost of $4700 and Trustee Dee Bornhjeimer seconded the motion. The Motion carried on a roll call vote of 7-0.

Trustee Russell Baker made a motion to approve the following minutes, and Trustee Karen James seconded the motion: the Regular Board Minutes on April 8, 2026; Public Hearing April 8, 2026; Parks on May 4, 2026; Improvements on May 6, 2026; the Finance Committee on May 11, 2026. The motion carries all were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU, 32780-32788 & FORWARD 15736-15793 (Voided 15771-15772), and vouchers V1700-V1754, JE-0589, WRS/WDC/TASC/EFTPS/DOR/XCEL, No RLF, RESTRICTED, or CDBG. The motion carries on a roll call vote of 7-0.

Reports:
President Jane DeStaercke reported on the Hazard Mitigation Plan and attending the County meeting to find more information on Cyber Security concerns. She also stated she spoke to Albert Zaucha on his two properties and his has a contractor now working on them both.

Treasurer's Report – There was a report in the board packet for the fund balances April 9, 2026 through May 13, 2026 for the pooled cash accounts at Forward and the other accounts for the Village. The Restricted Account breakout is included along with the CD report in the board packet as well. Village Clerk/Treasurer Candice Grunseth noted the close out of the CDBG account in the report. Trustee Karen James made a motion to approve the Treasurer's reports and Trustee Russell Baker seconded the motion. All were in favor.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk/Treasurer Candice Grunseth noted that the board received all the engineering proposals and have had a week to review to make a motion to move forward. She also noted the letter from USDA to refinance the water loan. Candice also noted that Val attended the Leagues Spring Exchange and felt it was beneficial.

Chief of Police Tom Tallier presented a written report for the Board and noted 14 new complaints for the month of April. He noted the letter he sent from the Board's public nuisance concern last month and that owner has until May 20th to clean up property.

Public Works Director Dave Kroeplin had a written report for the Village Board. He noted opening of the park in late April, the water leak in the park that needs fixing and the lift punp that is being worked on for the park bathrooms. He stated that he liked the idea of Morgan and Parmley's proposal as they had everything inside of the current building so it is more cost effective.

Village Clerk/Treasurer Candice Grunseth noted the 2026 budget is quarter of the way through the year and the income is 19.25% and expense at 28.60% and had the written report in the packet to review.

Old Business:
Village Clerk Candice Grunseth updated the board on the Waste Management/Recycling Ordinance that she renumbered and updated. Trustee Jane DeStaercke made a motion to approve Chapter 50 Waste Management/Recycling Ordinance and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

New Business:
Village Clerk/Treasurer Candice Grunseth noted the proposals for UV Disinfection from ISG, Cedar Corp, SEH, and Morgan and Parmley. Trustee Cheryl Rosemeyer made a motion to approve the Engineering services for the Disinfection services required for the WPDES permit by 2029 with Morgan and Parmley and it was seconded by Trustee Russell Baker. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker made a motion to approve Resolution 2026-02 Transportation and Trustee Derrick Romig seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker stated he did a street sign inventory and the Village has over 150 signs. He is recommending that 118 be replaced. He said that there are about $38 per sign. Trustee Russell Baker made a motion to approve 118 signs in poor condition and Trustee De Bornheimer seconded the motion. The Motion carried on a roll call vote of 7-0.

Trustee Russell Baker discussed the need for gravel on Babit Avenue. He stated that Town of Aurora would like to order 14 loads as the road is becoming wash boarded. This would be a split cost with approximately $3400 being the Village's cost. Trustee Derrick Romig made a motion to approve the gravel and Trustee Mark Person seconded the motion. The Motion carried on a roll call vote of 7-0.

Village Clerk Candice Grunseth noted the 7 Operators Licenses that were for Vault Village, Dollar General, and LP Gilman Main. She noted that Police Chief Tom Tallier did the background checks as well and all were good. Trustee Dee Bornheimer made a motion to approve the seven Operator's Licenses, and these were seconded by Trustee Karen James. All were in favor.

Committee dates were set as follows:

Finance Committee on June 8, 2026 at 3:00 PM
Improvements on May 27, 2026 at 5:30PM
Parks on June 4th in the park at 6pm
There is nothing scheduled for Personnel, Public Safety, or RLF.

Agenda Items: Public Nuisance, Sidewalks, and CMAR

The meeting adjourned at 7:34pm motion from Trustee Dee Borneheimer and seconded by Trustee Derrick Romig. Motion carried all in favor.

Candice Grunseth, WCMC
Village Clerk/Treasurer
Village of Gilman